

Renewable Energy Incentive Program

Application Form

Application Form: Requirements/Instructions/Terms and Conditions

Before completing the attached Renewable Energy Incentive Program Application Form and the related Technical Worksheet, please carefully read all of the information in Sections A, B and C, below. This form is used for all REIP projects including up-front incentives in the form of a rebate or incentives realized over time including RECs or SRECs only.

A. Qualification Requirements

1. The system must be installed in New Jersey.
2. System must be installed in accordance with requirements specified in the New Jersey Clean Energy Program Technical Worksheet for that type of equipment (i.e., solar electric, wind or biomass), and it must come with owner's manuals and warranty documentation.
3. Only new equipment is eligible for rebates.
4. System warranty must be all-inclusive for at least 5 years.
5. **Customer must receive an approval / acceptance letter from the New Jersey Board of Public Utilities (NJBPU) prior to commencing installation.**

B. Instructions for completing the Application Form

1. Complete all of Sections A through E of the Application Form and all sections of the appropriate Technical Worksheet. All information is necessary for processing applications. Illegible or incomplete Application Forms and/or Technical Worksheets will be returned to the Applicant.
2. Mail completed Application Form and appropriate Technical Worksheet to the Renewable Energy Market Manager (see "Contact Information"); retain a copy for your files.
3. Once your Application Form has been reviewed and approved, the Market Manager will send you a project approval letter.
4. Applicant must install a qualifying system in accordance with all program requirements within 12 months of the date listed in the project approval letter.. Any changes between the initially proposed system and the installed system must be fully documented and submitted to the Market Manager for approval.
5. After the approved system is installed, the Applicant (or Installation Contractor) must submit completed final application materials. The receipt of these materials will trigger the Quality Assurance review which may include an onsite inspection..
6. Once the system has passed the Quality Assurance review and program inspection (if required) then all required municipal code inspections must be performed.. When the system passes all required inspections and all appropriate paperwork is received, the rebate, if applicable, will be processed and mailed to the appropriate party. In addition, the system will be referred to the authorized REC administrator to enable creation of a REC or SREC account.

C. Important Terms and Conditions

1. Applicant must agree to an inspection by a program representative or designated contractor. Applicant must also agree to allow the program to verify the facility's energy production for the life of the system.
2. The NJBPU reserves the right to modify or withdraw this program. Program procedures and rebate levels are subject to change or cancellation without notice. Approved projects will be honored under the terms stated in the project approval letter.
3. Installation must comply with the host utility's Interconnection Requirements, which are available online; these include Operation/Disconnection Procedures, Liability/Indemnity and Insurance Requirements according to the size of the project. For information on Net Metering, please see our website at www.njcleanenergy.com or contact your utility.
4. Incentive levels will be established based upon the date that the Market Manager receives a fully compliant program application form, not the purchase date of the equipment.
5. To qualify for a rebate, the Applicant must comply with the Installation Requirements in the appropriate Technical Worksheet.
6. If anything is changed between the time of application and program inspection an updated Application and/or Technical Worksheet must be submitted PRIOR to the Program Inspection.
7. Incentives are intended to enhance the affordability of clean energy generation systems. Systems shall be installed according to manufacturer's instructions. For systems installed inconsistent with such requirements, the Rated System Output may be de-rated.
8. Portable systems are not eligible to participate in this Program.
9. Information may be subject to the Open Public Records Act requirements. Aggregated Information will be used in reports and evaluations, and the geographic location will be used to update GIS mapping.
10. Applicants for rebated projects must sign a certification form along with this application agreeing to reimburse the New Jersey's Clean Energy Program on a pro rata basis for the rebate if the solar equipment is transferred for use outside of the state of New Jersey.

Updates to the Program requirements are subject to change.

For more information or updates about the New Jersey Clean Energy Program, please contact the NJBPU at 866-NJSMART or visit www.njcleanenergy.com.

All installations must comply with all applicable local, state and federal laws, permit requirements and regulations.

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A: CUSTOMER / SYSTEM LOCATION INFORMATION

Electric Utility Name: _____ Account Number: _____
Gas Utility Name: _____ Account Number: _____
Applicants must provide a copy of their monthly electric bills with this application form.
Applicant will be using their electric utility SREC financing Program YES NO
Social Security Number/Federal Tax I.D. Number: _____
Mr. Ms. Dr. First Name: _____ Last Name: _____
Company Name (if applicable): _____
Daytime Phone: _____ Fax: _____ Email: _____
Installation Address: _____
City: _____ State: _____ Zip Code: _____
Building Type: Existing: or New Construction: Mailing Address (if different):

City: _____ State: _____ Zip Code: _____
Customer Type: Residential Commercial Non-Profit Public School School other Government Farm

B: REBATE RECIPIENT Fill in section if rebate check is to be issued to an organization / person other than the Customer.

Company Name: _____ Contact Person: _____
Daytime Phone: _____ Fax: _____ Email: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Social Security Number/Federal Tax I.D. Number: _____
Customer Signature: _____

C: CONTRACTOR/INSTALLER

Company Name: _____ Contact Person: _____
Daytime Phone: _____ Fax: _____ Email: _____
Address: _____ HIC License YES NO
City: _____ State: _____ Zip Code: _____
Self Installation: Yes No Installer to be determined:

D: SYSTEM CONTACT

Please provide contact information for whoever is authorized to occasionally discuss public relations opportunities with a representative from New Jersey's Clean Energy Program:

Customer (listed above)

Contractor/Installer (listed above)

Other: _____ Company: _____ Phone: _____

E: SYSTEM OWNER INFORMATION (If different than applicant)

Company Name: _____ Contact Person: _____
Daytime Phone: _____ Fax: _____ Email: _____
Address: _____
City: _____ State: _____ Zip Code: _____

F: CUSTOMER AND INSTALLER CERTIFICATION

The undersigned warrants, certifies and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) the annual output of the above described generating system will not exceed 100% of the customer's historic annual electrical usage; 3) the Installer/Contractor will provide manuals related to the system operation and maintenance to the customer 4) the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all NJBPU policies and procedures for the program; 5) the Applicant gives permission to the NJBPU to review their electric and gas account information, both prior to installation and subsequent to installation; 6) The Applicant is the Customer of Record for the Utility Account; and 7) the Applicant realizes that certain information in their application may be subject to the Open Public Records Act.

Customer Signature: _____	Contractor/Installer Signature: _____	System Owner, if different from customer Signature: _____
Print Name: _____	Print Name: _____	Print Name: _____
Date: _____	Date: _____	Date: _____

G: FOR BPU USE ONLY

System Size (kW dc): _____ \$ _____ Commitment Length: _____
Application Number (assigned by BPU): _____